

SUMTER COUNTY BOARD OF COMMISSIONERS
EXECUTIVE SUMMARY

SUBJECT: Federal Emergency Management Agency (FEMA) Fire Grant Application

REQUESTED ACTION: For Information Only

☐ Work Session (Report Only)

DATE OF MEETING: 2/22/11

☒ Regular Meeting

☐ Special Meeting

CONTRACT: ☒ N/A

Vendor/Entity: _____

Effective Date: _____

Termination Date: _____

Managing Division / Dept: _____

BUDGET IMPACT: \$7,425 (10% match)

☐ Annual

FUNDING SOURCE: _____

☐ Capital

EXPENDITURE ACCOUNT: _____

☐ N/A

HISTORY/FACTS/ISSUES:

The Sumter County Fire Rescue Department submitted an application for the FEMA Fire Grant in the amount of \$66,825 with a 10 % match from the County of \$7,425. The grant will be used to purchase a designed trailer equipped with props and media devices necessary to present Fire prevention programs to children. The benefit of this fire prevention trailer is its mobility. The trailer can be used in an Outreach manner by taking the trailer to communities when needed instead of waiting until the children can be contacted during Fire Prevention Week in October.

Douglas, Jessica

From: Arnold, Bradley
Sent: Tuesday, January 18, 2011 7:29 AM
To: Burris, Brad
Cc: Gulbrandsen, Bill; @County Commissioners
Subject: RE: Fire Prevention Grant
Attachments: Fire Prevention Grant Proposal 1-16-2011.doc

Importance: High

Deputy Chief Burris,

Attached is the program you submitted (with some corrections / additions) for the grant application. Due to the grant match amount of \$7,500 and limited obligations of the grant document, please proceed with the submission. Please print the completed application that was submitted for my report to the BOCC at their 1/25/11 meeting.

Bradley

From: Burris, Brad
Sent: Sunday, January 16, 2011 7:07 PM
To: Arnold, Bradley
Cc: Gulbrandsen, Bill
Subject: Fire Prevention Grant

Mr. Arnold,

Please find attached the proposal information regarding the current Fire Prevention Grant. I have detailed the background for the programs we wish to pursue and the proposed costs. I will not be in the office on Monday because of the holiday (Dr. Martin Luther King), but I am available by phone if you need further information.

Brad Burris
Deputy Chief
Sumter County Fire Rescue

Entire Application

Preparer Information

	Preparer Information
Prefix or Title	Select.
*First Name	Brad
Middle Initial	
*Last Name	Burris
Organization Name	Sumter County Fire Rescue
*Address 1	7375 Powell Road
*City	Wildwood
*State	Florida
*Zip	34785 - 4203
*Primary Phone	352-689-4500 Ext. work
*Secondary Phone	352-303-0330 Ext. cell
Optional Phone	Ext. Select
*Email	brad.burris@sumtercountyfl.gov

* Is there a grant-writing fee associated with the preparation of this request? No

If you answered yes above, what is the fee? \$

* Are you the person to be contacted on matters involving this application? Yes

If no, please specify who should be contacted:

Contact Information

Primary Contact Information

* Title	Deputy Chief
Prefix	N/A
* First Name	Brad
Middle Initial	
* Last Name	Burris
* Primary Phone	352-689-4500 Ext. work
* Secondary Phone	352-303-0330 Ext. cell
Optional Phone	Ext. Select
Fax	352-689-4501
* Email	brad.burris@sumtercountyfl.gov

Alternate Contact Information

* Title	Financial Services Manager
Prefix	N/A
* First Name	Art
Middle Initial	
* Last Name	Bisner
* Primary Phone	352-689-4400 Ext. work
* Secondary Phone	352-689-4438 Ext. cell
Optional Phone	Ext. Select
Fax	352-689-4401
* Email	art.bisner@sumtercountyfl.gov

Applicant Information

EMW-2010-FP-01724

Originally submitted on 02/04/2011 by Brad Burris (Userid: bradburris)

Contact Information:

Address: 910 N. Main Street
City: Bushnell
State: Florida
Zip: 33513
Day Phone: 3526894500
Evening Phone:
Cell Phone: 3523030330
Email: Brad.Burris@sumtercountyfl.gov

Application number is EMW-2010-FP-01724

* Organization Name

Sumter County Fire Rescue

* Type of Applicant

Fire Department

If other, please enter the type of Applicant

* Are you a Fire Department?

Yes

If yes, what type of department do you represent?

Combination

If you answered combination, above,
what is the percentage of career members in your organization?

10

* Are you a non-fire based EMS?

No

* Type of community served?

Urban

* [Employer Identification Number](#)

59-6000865

* What is your [DUNS Number](#)?

069673853

* Please describe your organization and/or community that you serve

Sumter County is a developing county in Central Florida, which is mainly rural in its make-up. Sumter County covers approximately 545 square miles. The demographic breakdown of the population of Sumter county is: population approximately 80,000; approximately 25% of the population is over 65 years old; 60% of the population is between 16 and 64 years old. The majority of Sumter County receives its fire protection from Sumter County Fire Rescue. Sumter County Fire Rescue was created Oct. 1, 2002 by the consolidation of 10 volunteer fire departments into a county operated system. Sumter County Fire Rescue is a combination fire department with 27 full-time paid staff and a volunteer force of approximately 100. In 2008 Sumter County Fire Rescue responded to over 13,000 emergency calls.

SCFR lacks the financial resources to

* Please describe your organization's need for Federal financial assistance.

fund this project on their own. As with many fire departments; funding of fire prevention is a lower priority than many other things. To compound this existing problem; In 2008 legislation was signed into effect in Florida that was intended to create tax reform and lower property taxes for home owners. This legislation has effectively limited the amount of taxes fire departments in Florida can collect. A further limiting factor is local donations. With the economy being at a low; local businesses lack the ability to donate funds to help support fire prevention. This past year's efforts yielded only \$1,500.00 (the donation project was run by the National Fire Safety Counsel).

* What is the permanent resident population of your Primary/First-Due Response Area or jurisdiction served?

48500

Note: If you are not a fire department or EMS organization, you may enter a zero.

Headquarters Physical Address

* Physical Address 1

7375 Powell Road

Physical Address 2

* City

Wildwood

* State

Florida

* Zip

34785 - 4203

Mailing Address

* Mailing Address1

7375 Powell Road

Mailing Address2

* City

Wildwood

* State

Florida

* Zip

34785 - 4203

Account information

* Type of bank account

Checking

* Bank routing number - 9 digit number on the bottom left hand corner of your check

063101344

* Your account number

0416500189496

Additional Information

* This fiscal year, are you receiving Federal funding from any other grant program for the same purpose for which you are applying for this grant?

No

* This fiscal year, are you receiving Federal funding from any other grant program regardless of purpose?

No

* Is the applicant delinquent on any federal debt?

No

If you answered yes to any of the additional questions above, please provide an explanation in the space provided below:

Request Information

* 1. Select one of the choices listed below. You can apply for a maximum of 3 projects within an activity.
(If you modify your selection, you will lose data entered under the original activity.)

Program Name

Fire Prevention and Safety

[Go Back](#)

Request Details

The number of projects and cost for the activity **Fire Prevention and Safety** are listed in the table below.

Activity	Number of Projects	Total Cost
Fire Prevention and Safety	1	\$ 74,250

Fire Prevention And Safety Projects

General Education/Awareness Project(s)

Fire Prevention and Life Safety Education (General Education/Awareness) Capabilities

In order to help identify what your organization's **current** fire prevention and life safety education capabilities are, please answer the following questions. Please be sure to only address your **current** capabilities; you will answer questions about the proposed project(s) that your application is requesting after completing this section.

* 1. Do you currently have a fire prevention and life safety education program?

Yes

1a. If yes, check all that apply.

Smoke alarm education
Smoke alarm distribution
Smoke alarm installation
Fire extinguishers
Juvenile firesetting
In-school programming
Community CPR/first aid
Fall Prevention
Home Inspections

2. For the above selected programs, how is it implemented? Check all that apply.

Door to Door
Public advertisement (i.e., media)

- School visits
Brochures/handouts
Open Houses
Fairs and festivals
Local civic organizations
Partnerships
3. Is/are your program(s) targeted at a specific group? Yes
- 3a. If yes, check all that apply.
- Adults over 65
Children under 14
People with disabilities
Geographic Area
4. Does your program address a specific problem? No
- 4a. If yes, check all that apply.
5. On average, what is the total number of hours of fire prevention and life safety education programs conducted *monthly* by your organization?
- Between 40 - 49 hours
6. Do you evaluate your existing fire prevention and life safety education programs? Yes
- 6a. If yes, then how? (Check all that apply)
- Count/contacts/outputs
Fire data analysis
Injury/loss statistics
7. Does your fire prevention and life safety education program have a dedicated coordinator? Yes
- 7a. If yes, is this person certified to a recognized state or national standard? Yes
- 7b. If no, will you be requesting funds to hire and/or certify a dedicated coordinator in your grant request?

View Project

General Education/Awareness Project Information

*1. Project

Other

*If you selected other, above, please specify

Child burn prevention

Children under 14

*2. Who is the target audience for the planned project?

*3. What is your estimated size of the target audience? 24000

*4. How was this target audience determined?

Informal Assessment

Briefly describe method used (required if selected "None of the above" above)

An analysis of NIFRS data compared to data derived from the 2010 Census.

*5. Briefly describe (or provide) the appropriate statistics that correspond to your project and target audience (i.e. injury statistics, # of fires/arsons, firefighter fatalities, etc).

During the last year, there have been two incidents of serious burn injury to children under the age of 14. These two incidents were both accidental and due to carelessness. The first incident involved a child that was splashed with flaming gasoline during an attempt to start a brush pile burning. The second incident was due to a child engaged in "Fire-play" with a cigarette lighter.

The national average of children under the age of 14 for burn injury that requires hospitalization is .0025% of the national population or approximately 40,000 annually. The two incidents of burn injury during this last year exceed the national average by more than triple. These incidents indicate that there is a specific need to place burn prevent as a priority.

*6. Describe the steps or methods that will be used to achieve the goal and objectives of this project.

SCFR proposes that a program that addresses child burn prevention should be pursued. This type of program should be approached in two ways: burn prevention a prevention of "Fire-play" (Juvenile fire setters).

To facilitate this process; specialized equipment is needed. The equipment specifically needed is a task designed trailer equipped with props and media devices necessary to present the programs. This equipment is essential because this type of education is best delivered in groups ranging in size of one to five children.

The benefit of this fire prevention trailer is its mobility. The trailer can be used in an "Outreach" manner by taking the trailer to communities when needed instead of waiting until the children can be contacted during Fire Prevention Week in October.

*7. Will your organization periodically evaluate the project's impact on the community?

Yes

If you answered Yes to question 7 above, please specify:

The program will be reviewed annually by evaluation of the the NFIRS data as well as input from the communities.

*8. Is it the applicant's intention to continue delivering this program after the grant year?

Yes

*9. In the space provided below, please provide a brief synopsis of the proposed project:

SCFR proposes that a program that addresses child burn prevention should be pursued. This type of program should be approached in two ways: burn prevention a prevention of "Fire-play" (Juvenile fire setters). To facilitate this process; specialized equipment is needed. The equipment specifically needed is a task designed trailer equipped with props and media devices necessary to present the programs. This equipment is essential

because this type of education is best delivered in groups ranging in size of one to five children. The benefit of this fire prevention trailer is its mobility. The trailer can be used in an "Outreach" manner by taking the trailer to communities when needed instead of waiting until the children can be contacted during Fire Prevention Week in October.

*10. In the space provided below, please explain the experience you have in managing the type of project you are proposing:

I have been in the fire service for 31 years; serving in all capacities. I have been the Fire Marshal for Sumter County for the last eight years and am responsible for all community fire prevention education, code enforcement and fire investigations. I currently hold a BS in Fire Science and am half way through a MA in Emergency and Disaster Management. I have been an instructor in the Fire Science program at the local community college for the last 7 years. I authored Sumter County's Fire Prevention Ordinance; a document that supports the Florida Fire Prevention Code and establishes type and frequency of public education.

*11. The narrative portion of the application should contain supporting information that allows for evaluation of this project. If you are applying for a grant in the **Fire Prevention and Safety Activity**, your Narrative Statement must address the evaluation elements outlined in the Program Guidance ().

Keep in mind that the evaluation of your application will also be based on a clear understanding of your proposal, your ability to meet the objectives of the program, and your probability of successfully delivering your project to the population targeted. You need to fully explain how the funds will be used to accomplish the goals of your project. To that end be sure to include descriptions/justification for all budgeted items - items not justified may be disallowed.

Your narrative may **not** exceed **five** pages of text. You may type your project narrative in the space provided below however, due to the built in "time out" feature, we recommend you create the narrative text in your word processing system and then copy it into the space provided below. Images, attachments, and special characters or formatting (i.e.: quote marks, bold print, bullet points, symbols, etc.) are not allowed.

I. Project Summary:

During the last year; there have been two incidents of serious burn injury to children under the age of 14. These two incidents were both accidental and due to carelessness. The first incident involved a child that was splashed with flaming gasoline during an attempt to start a brush pile burning. The second incident was due to a child engaged in "Fire-play" with a cigarette lighter.

The national average of children under the age of 14 for burn injury that requires hospitalization is .0025% of the national population or approximately 40,000 annually. The two incidents of burn injury during this last year exceed the national average by more than triple. These incidents indicate that there is a specific need to place burn prevent as a priority. On average; Sumter County experiences less than 1 reported pediatric burn injury per year. Even at less than 1 incidence per year; the incidence rate is high relative to the population (the population of children under age 14 is approximately 8,000).

The data for population and pediatric burn injuries in Sumter County are taken from the National Fire Incident Reporting data collected using FirePrograms® software and the 2010 National Census. The data collected for the purpose of this project was taken from fire reports entered into our system over the last 5 years.

SCFR proposes that a program that addresses child burn prevention should be pursued. This type of program should be approached in two ways: burn prevention and prevention of "Fire-play" (Juvenile Fire Setters).

To facilitate this process; specialized equipment is needed. The equipment specifically needed is a task designed trailer equipped with props and media devices necessary to present the programs. This equipment is essential because this type of education is best delivered in groups ranging in size of one to five children.

The benefit of this fire prevention trailer is its mobility. The trailer can be used in an "Outreach" manner by taking the trailer to communities when needed instead of waiting until the children can be contacted during Fire Prevention Week in October.

The fire safety trailer would be configured so that media presentation could be presented both outside and inside (depending on weather conditions); followed by a tactile learning experience inside utilizing props.

In addition to the identified age group; the fire safety trailer can also be used to reach other age groups of children and adults. This fire safety trailer is also designed to be accessible by person with disabilities.

Previous history of fire safety education in Sumter County has shown that a limiting factor in fire safety education

is the physical location the program is delivered. Sumter County is a predominately rural community. Our school system for example is limited in the available space for fire safety education programs. In the past we have been able to utilize the cafeteria or other assembly rooms for this purpose. Now days, there are classes meeting in all available spaces. This limits our delivery to outside programs. With a fire safety house, each class of students could have a much more effective program delivered by being able to demonstrate the proper technique for evacuation from the home, smoke detector operation and kitchen safety. Our older adults would be able to visualize in a non-functioning kitchen the important aspects of kitchen safety, slip and fall prevention and specialized smoke detectors for the hearing and vision impaired. The fire safety programs we will be using in conjunction with the fire safety house are: NFPA – “Learn Not to Burn,” “Fires Fury,” “EDITH” and “Remembering When.” We also intend to utilize the fire safety trailer to implement a Juvenile Fire Setters intervention program.

Each year Sumter County Fire Rescue has presented over thirty fire safety education programs at various times during the year. This equates to approximately three presentations per month. This fire safety house would allow us to reach a greater audience by being able to present to day care facilities with pre-school age children, home owner organizations and church groups as well as the schools. It has been said that a picture is worth a thousand words. Keeping this in mind a “Hands-on” demonstration in the familiar “Home” environment will be much more effect than a lecture or a “Show and tell” with the fire engine.

II. Implementation Plan and Performance:

The implementation plan will be divided into three separate areas:

1. The first area is training of designated Sumter County Fire Rescue personnel in the operation of the fire safety house. This training will also cover specific aspects of the programs we intend to offer using the fire safety house. The programs will be offered separately or in combination depending upon the audience. The programs will focus on child burn prevention and Juvenile fire setters intervention, but can also include home fire evacuation, smoke detector awareness, kitchen and cooking safety. The fire safety house may also be used to demonstrate a non-functioning home stove top fire suppression system similar to the Guardian® type system and residential fire sprinklers. It is anticipated that this phase of implementation will take 180 days or less for the delivery of the fire safety house. The training will conducted while awaiting delivery of the fire safety house and an additional 10 days after delivery of the fire safety house to fully cover the functions of the fire safety house. During this phase scheduling for fire prevention programs will be taking place.
2. The second phase of implementation will be the actual presentations using the fire safety house at fire safety education programs throughout Sumter County. During the first year of operation, after each program has been presented to an adult audience we will ask for a short evaluation questionnaire to be completed by the participants. In the case of programs presented to children the questionnaire would be completed by the teachers or other staff members responsible for the children. The programs will be presented in two halves. The first half will be outside under an awning attached to the fire safety house where the audience will view fire prevention videos and listen to safety points from “Sparky.” The second half will be presented inside of the fire safety house where demonstrations and practice of evacuation procedures and kitchen safety will take place.
3. The third phase of implementation will take place at six months of operation and one year of operation. This phase is an evaluation process to determine how effective the programs are and to make any necessary changes. This will also allow for evaluation of the fire safety house itself in regards to mechanical operation and associated props and equipment.

III. Cost Benefit, Partnerships and Financial Need:

As with many Fire Departments across The United States, Sumter County Fire Rescue does not have an adequate budget for fire prevention. Sumter County Fire Rescue has depended upon a small allocation of budgeted funds and donations to continue its fire prevention program. Much of these donations come from local business owners we have partnered with to purchase fire prevention materials. By partnering with local businesses and grant awards Sumter County Fire Rescue has been able to present fire prevention programs. We are partnered with the Sumter County School Board to present programs in the schools. An additional benefit of this program is that not only will the fire safety house be used throughout Sumter County but it will also be available for use in neighboring counties that lack this resource. The fire safety house will be used for another area of fire prevention. This area is the “Juvenile Fire setters Program. Currently we are working with the Florida State Fire Marshall's Office to establish this program in Sumter, Hernando and Citrus counties. The fire safety house could be used to provide a non-threatening environment to provide education and have the ability to be used in each county making this a uniform program with dedicated resources.

We do not now have nor are we likely have the funding available to fund the entire program we are requesting funding for. The cost benefit of this project will be the ability to present fire prevention programs to a wider audience than we would otherwise be able to reach. By funding this project Sumter County Fire Rescue would be able to meet the matching fund requirements within our current budget means, present more effect fire

prevention programs, reach more people within Sumter County and the surrounding counties and have a fire prevention program that would be able to be sustained for at least ten years. Currently the Florida Legislature is contemplating a tax reform bill to reduce property taxes on residential property. This tax reduction bill if approved will impact our fire department with a reduction of available funds of 25 to 30% annually. Residential property tax is our primary source of funding. This reduction in funding will be eventually passed along to the fire prevention program. Our program is under funded as it is. This will only make our operation more difficult to continue without assistance.

IV. Sustainability:

This program can be easily be sustained for at least ten years with proper maintenance of the fire safety house. Once this initial investment is made, the fire safety house can be renovated when needed and the props updated without incurring the cost of replacement of the entire fire safety house.

Budget Item

*Item Fire Safety Videos / DVDs

*Select Object Class Supplies

If you selected other above, please specify

* Number of units 8 (Whole number only)

* Cost per unit \$ 525 (Whole dollar amounts only)

* Description
The space to the right should be used to provide further clarification and details on the costs (i.e. personnel costs: number of hours/rate/staff; meeting costs: number of meetings/days/attendees; travel costs, etc.) and types of items that you are requesting. Budget justification should be included in the project narrative.

This request is for fire prevention and fire safety audio/visual programs. These programs will be directed towards the reduction of child burn injuries in Sumter County.

Budget Item

*Item Fire Safety House

*Select Object Class Equipment

If you selected other above, please specify

* Number of units 1 (Whole number only)

* Cost per unit \$ 65000 (Whole dollar amounts only)

* Description
The space to the right should be used to provide further clarification and details on the costs (i.e. personnel costs: number of hours/rate/staff; meeting costs: number of meetings/days/attendees; travel costs, etc.) and types of items that you are requesting. Budget justification should be included in the project narrative.

The fire safety house will be 29 feet in length with a second level to simulate a two story residence. The house will be equipped with a ramp to make the house accessible to the disabled. The house will be equipped with a generator and small restroom to make the house self-sustaining which will allow the house to be set-up in any location regardless of the accessibility to utilities. The fire safety trailer would be configured so that media presentation could be presented both outside and inside (depending on weather conditions); followed by a tactile learning experience inside utilizing props.

Budget Item

*Item Folding Chairs

*Select Object Class Equipment

If you selected other above, please specify

* Number of units 30 (Whole number only)

* Cost per unit \$ 35 (Whole dollar amounts only)

* Description

The space to the right should be used to provide further clarification and details on the costs (i.e. personnel costs: number of hours/rate/staff; meeting costs: number of meetings/days/attendees; travel costs, etc.) and types of items that you are requesting. Budget justification should be included in the project narrative.

This item is a folding chair to be utilized in conjunction with the fire safety house

Budget Item

*Item

Printed materials

*Select Object Class

Supplies

If you selected other above, please specify

* Number of units

1 (Whole number only)

* Cost per unit

\$ 4000 (Whole dollar amounts only)

* Description

The space to the right should be used to provide further clarification and details on the costs (i.e. personnel costs: number of hours/rate/staff; meeting costs: number of meetings/days/attendees; travel costs, etc.) and types of items that you are requesting. Budget justification should be included in the project narrative.

This item includes banners, posters and materials for the burn reduction program.

National/State/Regional Programs and Studies Project(s)

Research And Development Projects

Budget

Budget Object Class

Budget Amount

Personnel	0
Benefits	0
Travel	0
Equipment	66,050
Supplies	8,200
Contractual	0
Construction	0
Other	0
Indirect Charges	0

Indirect Cost Details (complete this section only if you have a Federally approved Indirect Cost Rate agreement). Please note you must add the Indirect Costs as a line item within the Request Details section as they are not automatically calculated.

Agency Indirect Cost Agreement with

Indirect Cost Rate %

Agreement Summary

Total Federal and Applicant Share

Federal Share \$ 66,825

Applicant Share \$ 7,425

Federal Rate Sharing (%) 90/10

* Non-Federal Resources *(The combined Non-Federal Resources must equal the Applicant Share of \$ 7,425)*

a. Applicant \$ 7,425

b. State \$ 0

c. Local \$ 0

d. Other Sources \$ 0

If you entered a value in Other Sources other than zero (0), include your explanation below. You can use this space to provide information on the project, cost share match, or if you have an indirect cost agreement with a federal agency.

Total Budget \$ 74,250

Narrative Statement

The narrative for Fire Prevention and Safety is provided when adding Fire Prevention and Safety Projects under the **Request Details** section.

Assurances and Certifications

FEMA Form 20-16A

You must read and sign these assurances by providing your password and checking the box at the bottom of this page.

Note: Fields marked with an * are required.

Assurances Non-Construction Programs

Note: Certain of these assurances may not be applicable to your project or program. If you have any questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States, and if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. Section 4728-4763) relating to prescribed standards for merit systems for programs funded under one of the nineteen statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration) 5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. Sections 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. Section 794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. Sections 6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) Sections 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. 290-dd-3 and 290-ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Acts of 1968 (42 U.S.C. Section 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Title II and III of the Uniform

Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or Federally assisted programs. These requirements apply to all interest in real property acquired for project purposes regardless of Federal participation in purchases.

8. Will comply with provisions of the Hatch Act (5 U.S.C. Sections 1501-1508 and 7324-7328), which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. Sections 276a to 276a- 7), the Copeland Act (40 U.S.C. Section 276c and 18 U.S.C. Sections 874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. Sections 327-333), regarding labor standards for federally assisted construction sub agreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. Section 1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. Section 7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended, (P.L. 93-523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended, (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. Section 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), EO, 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. 469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. 2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. Section 4801 et seq.) which prohibits the use of lead based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act of 1984.
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations and policies governing this program.
19. It will comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act (29 U.S.C. 201), as they apply to employees of institutions of higher education, hospitals, and other non-profit organizations.

Signed by **Brad Burris** on **02/04/2011**

Form 20-16C

You must read and sign these assurances by providing your password and checking the box at the bottom of this page.

Note: Fields marked with an * are required.

Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibilities Matters; and Drug-Free Workplace Requirements.

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature on this form provides for compliance with certification requirements under 44 CFR Part 18, "New Restrictions on Lobbying; and 44 CFR Part 17, "Government-wide Debarment and suspension (Non-procurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Federal Emergency Management Agency (FEMA) determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

A. As required by the section 1352, Title 31 of the US Code, and implemented at 44 CFR Part 18 for persons into a grant or cooperative agreement over \$100,000, as defined at 44CFR Part 18, the applicant certifies that:

(a) No federal appropriated funds have been paid or will be paid by or on behalf of the undersigned to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement and extension, continuation, renewal amendment or modification of any Federal Grant or cooperative agreement.

(b) If any other funds than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form LLL, "Disclosure of Lobbying Activities", in accordance with its instructions.

(c) The undersigned shall require that the language of this certification be included in the award documents for all the sub awards at all tiers (including sub grants, contracts under grants and cooperative agreements and sub contract(s)) and that all sub recipients shall certify and disclose accordingly.

2. Debarment, Suspension and Other Responsibility Matters (Direct Recipient)

As required by Executive Order 12549, Debarment and Suspension, and implemented at 44CFR Part 67, for prospective participants in primary covered transactions, as defined at 44 CFR Part 17, Section 17.510-A, the applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency.

(b) Have not within a three-year period preceding this application been convicted of or had a civilian judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or perform a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.

(c) Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification: and

(d) have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. Drug-Free Workplace (Grantees other than individuals)

As required by the Drug-Free Workplace Act of 1988, and implemented at 44CFR Part 17, Subpart F, for grantees, as defined at 44 CFR part 17, Sections 17.615 and 17.620:

(A) The applicant certifies that it will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug free awareness program to inform employees about:

- (1) The dangers of drug abuse in the workplace;
- (2) The grantees policy of maintaining a drug-free workplace;
- (3) Any available drug counseling, rehabilitation and employee assistance programs; and
- (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant to be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will:

- (1) Abide by the terms of the statement and
- (2) Notify the employee in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.

(e) Notifying the agency, in writing within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to the applicable FEMA awarding office, i.e. regional office or FEMA office.

(f) Taking one of the following actions, against such an employee, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:

- (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
- (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement or other appropriate agency.

(g) Making a good faith effort to continue to maintain a drug free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

(B) The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance

Street

City

State

Zip

Action

If your place of performance is different from the physical address provided by you in the Applicant Information, click on Add Place of Performance button above to ensure that the correct place of performance has been specified. You can add multiple addresses by repeating this process multiple times.

Section 17.630 of the regulations provide that a grantee that is a State may elect to make one certification in each Federal fiscal year. A copy of which should be included with each application for FEMA funding. States and State agencies may elect to use a Statewide certification.

Signed by **Brad Burris** on **02/04/2011**

Standard Form LLL

Only complete if applying for a grant for more than \$100,000 and have lobbying activities. See Form 20-16C for lobbying activities definition.

This form is not applicable